Women in Print Australia Incorporated

Board Meeting Agenda

Date:	Wednesday 14 May 2025
Time:	2:00 PM – 3:30 PM AEST
Place:	Zoom: https://us02web.zoom.us/j/81670750265

Invited:

Name	Initials	Position
Stephanie Gaddin	SG	Board Chair
Rita Karagiannis	RK	Deputy Chair , Patron VIC/TAS
Kimberley Skinner	KS	Treasurer, Patron WA
Irene Daws	ID	Hon. Secretary
Diana Nikolic	DN	Patron SA
Karen Lawler	KL	Patron NSW / ACT
Kerry-Anne Boyd	KB	Patron QLD

Item.	Description	
1.	Welcome	Chair
2.	Apologies and attendance noted	Secretary
3.	Agenda Changes	Chair
4.	Review & Acceptance of minutes of previous Board meeting	Secretary
5.	Financial Reporting: • Sept-Dec Quarter 2024 • Jan-Mar Quarter 2025 • Breakfast Series – Overall Financials Only (per event to be discussed in item number 9)	Treasurer

6.	2024/2025 Budget – • Budget v Actual review for last quarter / 6 months • Budget projections for next quarter • Funding for Admin backend support (Sian Faith for a couple of hours per month/week as per proposal included in pack) – SG	Treasurer + Chair
7.	CAV/ARBN registration update - New rules (because we have paid members and subscribers as separate things now)	Chair
8.	Memberships Report - Number of active members - Board and Committee roles	Chair
9.	Breakfast Series: • Report back on individual events (in date order) o Melbourne (RK) o Perth (KS) o Hobart (RK) o Canberra (KL) o Adelaide (DN) o Sydney (KL) o Brisbane (KB) • Survey Reporting and Sponsor Resport (SG) o Key takeaways for improvement across the series o Takeaways for improvement for individual events o Best takeaways from the whole series (what worked) o Best Takeaways from each event (that we could look at for all events) • Chair Observations	Chair / All
10.	Upcoming events and WiP programs – Calendar • HP Indigo Scholarship / Special Projects Committee (1 May Open) • PacPrint – WiP Stand, Event, Seminar panel discussion (20-23 May) • Hobart / Launceston drinks event (June) • Executive Leadership Program with Jo Wise (11-12 August) • WiP AGM – Melbourne 28-29 August + Board Dinner o AGM Accomodation / Travel and Venue (Deputy) o New Secretary Recruitment and New Board role for Sponsorships • Share the Dignity August Dignity Drive	Chair / All
11.	Other Business:	Chair
12.	Meeting close. Next Meeting : AGM – 28/29 August	Chair